



Republika ng Pilipinas
Lungsod Quezon
SANGGUNIANG PANLUNGSOD
(City Council)

P090-61

Ordinance No. NC-193, S-91

ORDINANCE

ESTABLISHING THE QUEZON CITY MORGUE, DEFINING ITS FUNCTIONS, PROVIDING FOR ITS PERSONNEL SET-UP, APPROPRIATING THE AMOUNT OF FIVE MILLION PESOS (P5,000,000.00) REQUIRED THEREFOR AND FOR OTHER PURPOSES.

Introduced by Councilors Jorge L. Banal and Alberto M. Galarpe.

Co-Introduced by Councilors Isidro R. Saludes, George Canseco, Guillermo C. Altuna, Melencio M. Castelo, Dante V. Liban, Jose J. Paculdo, Teodoro N. Ramos, Emilio G. Tamayo, Ricardo R. Del Rosario, Mitchell Y. Gumabao (Dennis Roldan), Francis P.N. Pangilinan, Roberto A. Miguel, Cielito "Mahal" Del Mundo, Wilma Amoranto-Sarino, Reynaldo A. Calalay, Edgardo S. Serrano, Norberto C. Cabigao, Elizabeth O. Gaba and Herminio "Butch" C. Bautista.

Sponsored by Councilors Eduardo F. David, Laoag A. Paras, Jesus M. M. Cellano, Jr., Herbert M. Bautista and Alicia A. Herrera.

WHEREAS, considering its large and increasing population, there is an urgent need for Quezon City to have a public morgue where the bodies of unknown dead persons and of those dead of unknown causes can be kept for identification and examination before burial;

WHEREAS, at present the bodies of unknown dead persons are brought to privately-owned morgues, mortuaries and/or funeral parlors, while the bodies of those dead of unknown causes are brought to the National Bureau of Investigation, Philippine Constabulary Crime Laboratory, and/or privately-owned hospitals, the costs of which have become prohibitive;

WHEREAS, in view thereof, it is imperative for the City to establish and operate a public morgue to serve the above purpose, to ensure the dignity of the dead, protect the surviving

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relatives from prohibitive costs of mortuary services, and safeguard the health of City residents;

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF QUEZON CITY IN SESSION ASSEMBLED: *

SECTION 1. Establishment. - There is hereby established the Quezon City Morgue.

SECTION 2. Location. - The morgue shall be located at an area within the compound of the Quezon City General Hospital with an area of six hundred (600) square meters, more or less, located at the western portion of the hospital building.

SECTION 3. Morgue Building. - A building of concrete and other strong materials as designed for and approved by the City Engineer costing more or less ONE MILLION EIGHT HUNDRED THOUSAND PESOS (P1,800,000.00) shall be constructed to house the morgue.

SECTION 4. Local Application. - Only bonafide residents of Quezon City, as certified to by their respective Barangay Captains, may avail of the benefits heretofore accorded and shall not cover cases of salvaging where the victims are just thrown in Quezon City, unless sufficient and valid evidence tend to prove that such victims are bonafide residents of Quezon City.

SECTION 5. Salient Features. - For purposes of this Ordinance and notwithstanding previous ordinances, rules and regulations to the contrary, the following are hereby adopted:

- a) Selected mortuaries as authorized morgue to handle medico-legal cases are deemed abolished upon start of operation of this proposed morgue;
- b) Refrigerating cases (freezers) must be provided for the preservation of dead bodies until their claim by the immediate family of the deceased or authorized chosen morgue of the immediate family of the deceased;

- c) To accord the immediate family of the deceased a much lesser funeral expense. Contracted coffins may be allowed to be changed by the morgue management;
- d) To prevent the immediate transfer of cadaver to favored morgue, natural and medico-legal cases must be released to the immediate family of the deceased;
- e) The requirement of autopsy may be waived upon written request therefor by the immediate family of the deceased;
- f) The remains of the deceased in medico-legal cases may be released to the immediate family upon proper representation with the National Bureau of Investigation (NBI);
- g) In meritorious cases, to be determined by proper authorities, private pathologists may be authorized to perform autopsies upon written request of the immediate family of the deceased;
- h) Unclaimed cadavers, after the expiration of the period to claim has lapsed, may be sold upon written acquiescence thereto by the immediate family of the deceased to credited learning institutions for the advancement of scientific knowledge or may be disposed in such a manner in a way as may be authorized by existing laws on the matter;
- i) National Bureau of Investigation (NBI) clearance need not be required before the release of medico-legal cases by hospital authorities upon request of the immediate family of the deceased; and
- j) The medico-legal officer must be duly accredited and authorized by the National Bureau of Investigation before he can perform the necessary autopsy on the cadaver.

SECTION 6. Crematorium. - There is hereby provided a crematorium as an integral part of the City Morgue for the proper disposition of

cadaver which remain unclaimed after the regular thirty (30) days prescribed by law has lapsed or as may be requested in writing by the immediate family of the deceased.

SECTION 7. Low-Cost Burial Plan. - The low-cost burial plan entered into by and between the Quezon City Government on December 13, 1988, represented by the Honorable Brigido R. Simon, Jr., in his capacity as Quezon City Mayor and the Philippine Mortuary Association, Inc., represented by Mr. Jose Dayao, in his capacity as the Metro Manila President of the Philippine Mortuary Association is hereby adopted and ratified as integral part of this Ordinance.

SECTION 8. Functions- The morgue shall have the following functions:

- a) The principal function of the morgue shall be ~~to receive~~, accept, and keep the bodies of unknown dead persons and/or of those dead of unknown causes for identification and examination.
- b) The administrator of the morgue may perform such other functions as may be deemed necessary or concomitant with the principal function of the morgue.

SECTION 9. Rules and Regulations. The administrator of the morgue shall promulgate the rules and regulations to govern the operations of the morgue so as to accomplish its functions, subject to the approval of the City Council.

SECTION 10. Equipment, etc. - The morgue shall be properly equipped with adequate equipment, instruments and supplies to enable it to accomplish its functions.

SECTION 11. Personnel. - The morgue shall have an adequate complement of personnel who shall be appointed by the City Mayor whose qualifications, duties and responsibilities and compensation shall be in accordance with existing laws on the subject. The Plantilla of twenty-three (23) Personnel/Position allocation List is hereby attached and made part of this Ordinance.

Additional personnel may be employed from time-to-time upon the recommendation of the Administrator of the morgue.

SECTION 12. Service Fees. - The morgue shall charge such fees and other charges which shall be paid to the City Treasurer of Quezon City and form part of the general fund.

SECTION 13. Appropriation. There is hereby appropriated the amount of FIVE MILLION PESOS (P5,000,000.00) for the establishment of the morgue, specifically to be used for Building Construction, Equipment, Furnishings, Salaries, and for Maintenance and Operation Expenses (MOE), broken down as follows:

a. Morgue Building	-	P1,800,000.00
b. Equipment, Supplies		2,077,980.50
c. Personal (Salaries)		<u>1,122,019.50</u>
T O T A L		- <u>P5,000,000.00</u>
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SECTION 14. Applicable Existing Laws. - All applicable existing laws, rules and regulations, in so far as they are relevant are hereby adopted and made integral parts hereof.

SECTION 15. Effectivity. - This Ordinance shall take effect immediately upon its approval.

ENACTED March 8, 1991.

Vicente C. Sotto, III
VICENTE C. SOTTO, III
Vice Mayor
Presiding Officer

ATTESTED:

Vicente A. Alvarez
VICENTE A. ALVAREZ
City Secretary

APPROVED: MAR 19 1991

Brigido R. Simon, Jr.
BRIGIDO R. SIMON, JR.
City Mayor



REPUBLIKA NG PILIPINAS
LUNGSOD QUEZON
TANGGAPAN NG PUNONG LUNGSOD
(OFFICE OF THE CITY MAYOR)
PERSONNEL OFFICE

January 29, 1991

Hon. JORGE L. BANAL
City Councilor, District III
Quezon City, Metro Manila

S i r :

I have the honor to submit to you herewith the revised proposed positions with their respective salary and salary grades based on the salary standardization scheme relative to the creation of a City Morgue under the Quezon City General Hospital, to wit:

<u>TOTAL NO. OF POS.</u>	<u>PROPOSED</u>	<u>SALARY</u>	<u>SALARY RATES</u>		<u>TOTAL AMOUNT PER ANNUM</u>
			<u>PER ANNUM</u>	<u>PER MONTH</u>	
1	CITY MORGUE ADMINISTRATOR	24	P121,620.00	P10,135.00	121,620.00
1	MEDICO-LEGAL OFFICER III	22	99,000.00	8,250.00	99,000.00
4	MEDICO-LEGAL OFFICER II	20	81,576.00	6,798.00	326,304.00
2	EMBALMER	6	29,676.00	2,473.00	59,352.00
3	CLERK II	4	27,000.00	2,250.00	81,000.00
4	DRIVER II	4	27,000.00	2,250.00	108,000.00
8	MORGUE ATTENDANT	2	24,876.00	2,073.00	199,008.00
23					P 994,284.00

SUMMARY OF PROPOSED BUDGET:

Total Annual Salary : P 994,284.00
Life & Retirement : 94,456.98
Medicare : 3,450.00
State Insurance Fund : 9,942.84
Pag-ibig Fund : 19,885.68

Total Proposed Budget: P1,122,019.50
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Very truly yours,


ARTURO S. LORIA
City Personnel Officer

LLL/rzo

PLANTILLA OF POSITIONS
QUEZON CITY MORGUE

TOTAL NUMBER OF POSITIONS	POSITIONS	SALARY GRADES	SALARY RATES		TOTAL AMOUNT PER ANNUM
			PER ANNUM	PER MONTH	
1	DIRECTOR I (Administrator)	24	₱121,620.00	₱10,135.00	₱121,620.00
1	MEDICO-LEGAL OFFICER III	22	99,000.00	8,250.00	99,000.00
4	MEDICO-LEGAL OFFICER II	20	81,576.00	6,798.00	326,304.00
2	EMBALMER	6	29,676.00	2,473.00	59,352.00
3	CLERK II	4	27,000.00	2,250.00	81,000.00
4	DRIVER II	4	27,000.00	2,250.00	108,000.00
8	MORGUE ATTENDANT	2	24,876.00	2,073.00	199,008.00
<u>23</u>					<u>₱994,284.00</u>

Annual Budget:

Total Annual Salary	: ₱ 994,284.00
Life & Retirement	: 95,881.98
Medicare	: 3,450.00
State Insurance Fund	: 10,092.84
Pag-ibig Fund	: 20,185.68
TOTAL PROPOSED BUDGET:	<u>₱1,122,019.50</u>